CECAP Action Plan

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Document Control Sheet

Author(s)	Sustainability Manager
Version	1

Document Amendment History

Version	Date	Amendment details	Approved by
1	09.11.20	Final version for Board approval	Sustainability Manager

BU CECAP
Action Plan

Internal Resource Cost	IRC	Implementation year	Some recommendations will require ongoing action to fully action so are shown implementing over several years (such as reviewing all relevant policy documents at expiry date)
<£25K	£	Ongoing activity	Some recommendations require an initial action to implement and then an amount of ongoing effort to maintain impact (such as updating training materials)
£"5K - £100K	££		
>£100K	£££		

Ref	Title	Who's responsible?	Who do we need to influence?	Cost	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	Notes
GO1.1	Climate focus for BU2025 refresh	Sustainability Manager	VC Policy Advisor	IRC							
	23/24 update			IRC							This action is early engagement with appropriate staff / groups to ensure influence during refresh
GO1.2	Review policy framework to ensure all policies respond to the crisis	Sustainability Manager	ULT	IRC							Ongoing as required based on policy expiry dates
GO1.3	Reappraise Departmental KPIs	Sustainability Manager	HR	IRC							
GO1.4											

EB1.6 Fan and pump replacements, and

RP1.4	Improve data capture	Sustainability Team	CECAP group	£		Ongoing
RP1.5	Improve data management	Sustainability Team	CECAP group	£ - ££		Ongoing. Link to RP1.1 and investigation of a software solution
RP1.6	Set additional targets where appropriate	Sustainability Team	CECAP group	IRC		Ongoing. Need to identify revenue/capital cost implications of setting targets